



UNIVERSITÀ
DEGLI STUDI
DI PADOVA



TESAF

Dipartimento Territorio e Sistemi Agro-Forestali, Università di Padova

CAPABAL 3rd Training School

“Methods and tools for doing scientific research: from the research idea to the research project”

Padova (Italy), 23-26 February, 2016

The school will provide to young and senior researchers and PhD students an overview of the methods and tools for doing scientific research, starting from research idea to final research project. The school will give the opportunity to exchange ideas and discuss about scientific issues developed in the European context about methods and tools for doing scientific research (for more details see the program).

The school is organized by the CAPABAL TN1401 COST Action (http://www.cost.eu/about_cost/strategy/targeted_networks/capabal), in collaboration with the University of Padova, Department of Agroforestry ([www. www.tesaf.unipd.it](http://www.tesaf.unipd.it)) and is free of charge.

The COST Action “CAPABAL” will make available 18-21 grants of 700 euro each for the selected participants. Grants for the local participants are 250 euro.

Eligible participants are those from COST Countries and from approved Institutions of COST near Neighbors Countries; please visit the website:

http://www.cost.eu/about_cost/strategy/targeted_networks/capabal

Application: Interested participants should contact and send an application with a brief CV to Makedonka Stojanovska (makedonka.stojanovska@gmail.com) in cc Dijana Vuletić (dijanav@sumins.hr) and Laura Secco (laura.secco@unipd.it) by **10 January 2016**. Selection will be based also on geographical distribution and gender balance.

Venue: TESAF Department - Agripolis Campus Legnaro (Padova)

It is at about 8 km South to Padova city, North-East of Italy. From Padova to Legnaro: approximately 30 minutes by bus.

Approximately 40 km from Venice airport. Other closed airports: Treviso, Bergamo, Bologna.

Connections by bus, and collective taxi (to be booked in advance).

Local organizers can arrange transport of some of the participants by private cars.

In the campus we have a reserved room (Aula 2040, 2nd floor, TESAF Department) for about 22-25 students attending the training school. The room is provided with free wifi, projector and if necessary videoconference connection.

Lunch will be organized in a students' canteen, a restaurant and a bar for lunches in the campus.

Accommodation: Accommodations are possible in Padova (hotels, B&B) and/or in Legnaro (few places in B&B).

Participants are kindly asked to take their **laptops** with them in order to fulfill the assignments they are going to get.

If you have any questions, please contact local organizer Laura Secco (laura.secco@unipd.it)

Program of CAPABAL Training School in Padova, February 2016

30.10.2015

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When:**From 22nd to 26th of February 2016**

Participants arrival on Monday 22nd of February in the evening; departure on Friday 26th of February in the afternoon.

Total duration of teaching activities: 4 days (i.e. approximately 7 hours/day + breaks).

What:**"Methods and tools for doing scientific research: from the research idea to the research project"**

Day	Time	What	Teachers
22.02.2016	All day	Participants arrival to Padova	
First day of teaching activities			
Tuesday 23.02.2016	9:30-10:00	Training school: introduction and logistic information	Laura Secco
	10:00-11:00	How to identify strategic research topics? Searching online databases for literature review and other tools to identify knowledge gaps.	Davide Pettenella (Unipd)
	<i>11:00-11:30 - Coffee break</i>		
	11:30-13:30	How to formulate problem statement, research questions and related objectives.	Laura Secco (Unipd)
	<i>13:30-14:30 - Lunch</i>		
	14:30-15.30	Exercises on online databases searching (<i>laboratory</i>).	Davide Pettenella and Laura Secco (Unipd)
	15:30-17:30	Research problem and research objectives formulation: exercises on wording (<i>laboratory</i>).	Laura Secco (Unipd)
Second day of teaching activities			
Wednesday 24.02.2016	9:30-11:00	Socio-economic and policy analysis: the 8 steps approach (Bardach, 2012).	Matteo Vittuari (Unibo): <i>to be confirmed</i>

	<i>11:00-11:30 - Coffee break</i>		
	11:30-13:30	How to collect data for socio-economic and policy studies: an overview (questionnaires, semi-structured interviews, sampling strategies, focus groups, etc.)	Gerhard Weiss and Alice Ludvig (BOKU), with the support of Riccardo Da Re and Laura Secco (Unipd)
	<i>13:30-14:30 - Lunch</i>		
	14.30-16:00	The Focus group and other qualitative-based instruments to collect data for policy analysis.	Gerhard Weiss and Alice Ludvig (BOKU)
	<i>16:00-16:30 - Break</i>		
	16:30-18:00	The Focus group and other qualitative-based instruments to collect data for policy analysis.	Gerhard Weiss and Alice Ludvig (BOKU)
Third day of teaching activities			
Thursday 25.02.2016	9:30-11:00	How to formulate questions and structure questionnaires and semi-structured interviews to reduce direct survey biases: exercises on wording (<i>laboratory</i>)	Riccardo Da Re and Laura Secco (Unipd), with the support of Gerhard Weiss and Alice Ludvig (BOKU)
	<i>11:00-11:30 - Coffee break</i>		
	11:30-13:30	Laboratory - to be continued.	Riccardo Da Re and Laura Secco (Unipd), with the support of Gerhard Weiss and Alice Ludvig (BOKU)
	<i>13:30-14:30 - Lunch</i>		
	14:30-17:30	Stakeholders' involvement in policy analysis: participatory techniques and case studies.	Alessandro Paletto (CREA, Trento)
Fourth day of teaching activities			
Friday 26.02.2016	9:30-11:00	The Project Management Cycle: basic concepts and key terminology, phases, key-steps.	Elena Pisani and Davide Pettenella (Unipd)
	<i>11:00-11:30 - Coffee break</i>		
	11:30-13:30	Monitoring and evaluation indicators and other project planning tools.	Elena Pisani (Unipd)
	<i>13:30-14:30 - Lunch</i>		
	14:30 - 17:00	Programs and calls: where to look for finding research funds (with a focus on Balkans' oriented programs).	Alessandro Leonardi (Etifor, Padova)
	17:00-17:30	Closing section	Laura Secco (Unipd)

Organizers and teachers:

Local organizers:

TESAF Department – University of Padova (Laura Secco and Davide Pettenella)

Co-organizers: Makedonka Stojanovska, Dijana Vuletic (CAPABAL)

Teachers:

Laura Secco, Davide Pettenella, Riccardo Da Re, Elena Pisani (Unipd, Italy)

Alessandro Leonardi (Etifor, Italy)

Gerard Weiss, Alice Ludvig (BOKU, Austria)

Alessandro Paletto (CREA, Trento – Italy)

Matteo Vittuari (Unibo, Italy): *to be confirmed*