

CONSE-PP

# *B. DRAFT CONTRACT AND SPECIAL CONDITIONS, INCLUDING ANNEXES*

**DRAFT CONTRACT**

SUPPLY CONTRACT FOR EUROPEAN

UNION EXTERNAL ACTIONS

CONSE-PP-CN1-SO2.3-SC035-05-422/1

**financed from the GENERAL BUDGET of the Union**

Faculty of Forestry, Ss Cyril and Methodius University in Skopje

16th Makedonska Brigada no 1, 1000 Skopje

VAT number: MK4043009100038

(‘The contracting authority’),

of the one part,

and

<Full official name of contractor>

[<Legal status/title>][[1]](#footnote-1)

[<Official registration number>][[2]](#footnote-2)

<Full official address>

[<VAT number>][[3]](#footnote-3), (‘the contractor’)

of the other part,

have agreed as follows:

**PROJECT “*“*Improving the conservation of priority plants in the cross-border area – CONSEPP”, with ref. No.** CONSE-PP-CN1-SO2.3-SC035

**CONTRACT TITLE**

**Office equipment**

Identification number No. CONSE-PP-CN1-SO2.3-SC035-05-422/1

**Article 1 Subject**

* 1. The subject of the contract shall be shall be the supply and delivery (per lots) of the supplies as follows:

## The subject of the contract is the supply, and delivery by the contractor of the following goods:

# In two lots.

***Lot 2. Office furniture***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Number of items** | **Title of item** | | **Technical specification** | **Required time frame** |
|  | ***Lot 2. Office furniture*** | |  |  |
| **2.** | **2** | Office Desk | LShaped Desk with 2 file drawers, 1 box drawer, 1 storage part with door and lock,  Frontal  dimension:  160x80x72,5cm,  Side  dimension:  120x60x72,5cm,  Material:  Thermally  fused  laminate over engineered wood | On our request, no later than December 2020 |
| **3.** | **2** | Office Desk Chair | Width: 66 cm, Height: 111/121 cm, Depth: 72 cm, Seat height: 47/57 cm, Material:  Seat: Plywood, Back: Plywood, Armrest: Polyester/polypropylene, Leg: Metal, Color: Black and Chrome,  Function: Friction casters, Height‐adjustable, Lock mechanism, Metal base, Steeples tilt mechanism | On our request, no later than December 2020 |
| **4.** | **1** | Meeting Table | Dimension: 220x126x72,5cm, Material: Thermally fused laminate over engineered  wood | On our request, no later than December 2020 |
| **5.** | **5** | Meeting Table Chair | Width: 55 cm, Height: 82 cm, Depth: 43 cm, Seat height: 47 cm, Seat depth: 41  cm, Material: Cotton/polyester, Foam, Plywood, Steel, Treatment: Lacquer, Color: Black | On our request, no later than December 2020 |
| **6** | 1 | Wall Cabinet for Storage of Herbal Material | Dimension: 320x220x60cm, Segments: 4, Shelves: 6 per  segment, Doors with locks, Material: Thermally fused laminate over engineered woodWarranty: minimum 1 year | On our request, no later than December 2020 |

The place of acceptance of the supplies shall be at the premises of the Contracting Authority: Faculty of Forestry, Ss Cyril and Methodius University in Skopje , 16th Makedonska Brigada no 1, 1000 Skopje 1000 Skopje, Republic of North Macedonia, the time limits for delivery shall be on request after the commencement date of the contract, but not later than 31.12.2020 and the Incoterm applicable shall be DDP. The implementation period of tasks shall run from the commencement date of the contract.

1.2 The contractor shall comply strictly with the terms of the special conditions and the technical annex.

**Article 2 Origin**

The rules of origin of the goods are defined in Article 10 of the special conditions.

A certificate of origin for the goods must be provided by the contractor at the latest when it requests provisional acceptance of the goods. Failure to comply with this condition may result in the termination of the contract and/or suspension of payment.

**Article 3 Price**

3.1 The price of the supplies shall be that shown on the financial offer (specimen in Annex IV). The total maximum contract price shall be …. […] EUR, VAT not included.

3.2 Payments shall be made in accordance with the general and/or special conditions (Articles 26 to 28).

**Article 4 Order of precedence of contract documents**

The contract is made up of the following documents, in order of precedence:

* the contract agreement;
* the special conditions
* the general conditions (Annex I);
* the technical specifications (Annex II [including clarifications before the deadline for submission of tenders and minutes from the information meeting/site visit];
* the technical offer (Annex III [including clarifications from the tenderer provided during tender evaluation]);
* the budget breakdown (Annex IV);
* [specified forms and other relevant documents (Annex V)];

The various documents making up the contract shall be deemed to be mutually explanatory; in cases of ambiguity or divergence, they shall prevail in the order in which they appear above.

**Article 5 Other specific conditions applying to the contract**

No specific conditions shall apply to the Contract.

Done in English in 3 (three) originals, 2 (two) originals being for the Contracting Authority, and 1 (one) original being for the Contractor.

|  |  |  |  |
| --- | --- | --- | --- |
| **For the Contractor** | | **For the Contracting Authority** | |
| Name: |  | Name: prof. Kiril Sotirovski |  |
| Title: |  | Title: Dean |  |
| Signature: |  | Signature: |  |
| Date: |  | Date: |  |

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1. Where the contracting party is an individual. [↑](#footnote-ref-1)
2. Where applicable. For individuals, mention their ID card or passport or equivalent document – number. [↑](#footnote-ref-2)
3. Except where the contracting party is not VAT registered. [↑](#footnote-ref-3)